

The Center for Learning and Psychological Services



6658 Gunpark Drive
Suite 200/201
Boulder CO 80301
720 883 8849

Digital Communication – HIPAA & TCPA Compliance

Unencrypted Text Message, Email Language, Voicemail and Video Conference

We offer helpful administrative information via text messaging, emails, phone and conduct some video appointments. There is some level of risk that information in a regular text message or email could be read by someone besides you. Please indicate below your communication preferences.

_____ **YES** – please communicate with me by **email**. My email address is:

_____ **NO** – please do not communicate with me by regular (unencrypted) email

=====

_____ **YES** – please communicate with me by **text** message. My cell phone number is:

_____ **NO** – please do not communicate with me by regular (unencrypted) text message

=====

_____ **YES** – I give permission for unencrypted **video** appointments.

_____ **NO** – please do not schedule video appointments with an unencrypted platform.

=====

_____ **YES** – I give permission for **voicemail** messages to be left on the phone number on file.

_____ **NO** – please do not leave voicemail messages.

I am aware of the risks associated with digital communication and allow The Center for Learning and Psychological Services (CLPS) to contact me as indicated above. It is my responsibility to alert CLPS of any changes to my contact information.

Client/Guardian: _____

Print both client and guardian names (if applicable)

Signature

Date: _____